**Minute of STAA Committee Meeting 58**

**Sunday 28 April at 9am by SKYPE**

**Chair**: Patricia Lyon

**Present**: Paul, Norma, Alastair

**Apologies**: Lucy, Mike, Lynn

1.Alastair agreed to take the Minute of the meeting.

2a.Minute of meeting 57 agreed – approved by Patricia, seconded by Alastair .

2b.Date of next meeting (59) set for **2 June at 9am**. (apologies from Paul)

2c **Norma** and **Patricia** to check on status of Minute 53

2d Historic Minutes being uploaded to website ( **Lucy** actioning)

3. Mem & Arts etc : No further action at present till AGM. Alastair had noted it as an item in the 2019 AGM agenda.

4. STROKES update: no offers of content or ideas had been received by Alastair after the Spring event. It was agreed that **PL** would put out a FB message asking for content ideas from the members. Alastair noted that timescales would mean we need content by June. If anyone had ideas or can suggest someone to offer an article, put them in touch with Alastair.

5.Finance:

a)EATA finance return had been made for the fees

b) Patricia has paid Squarespace up until the end of March 2020

c)Accounting package is up and running and accounts ready to be examined.

d) Paypal issue continues unresolved. Attempts to unfreeze have so far been unsuccessful. Eventbrite used to collect fees in the meantime or payment straight to bank account.

e) Mike is second signatory on account.

6. RTE / corporate membership discussed

7. Membership: Carry forward to next meeting **LH**

8. Conference 2019:

a)APEX booked. Full payment will be taken one month before the event.

b) Agreed that for 2019 the **early bird rate** will be the equivalent of last year’s conference rate.

c) conference advertised from end of July – Eventbrite etc.

d) **Patricia** to email Lynn re clarification of expressions of interest and keynote speakers etc.

9. Spring Event Evaluations : carry forward to next meeting - **NM**

10. Summer Event: 17 August 2019. Discussion of possible venues including risk (or not) if held outwith Edinburgh / Glasgow. **Paul** to set up poll on FB to get feedback. Then **Alastair** to look at possible venues in Stirling if appropriate following feedback. Agreed that the venue should be a low cost option.

11. EATA rep request . No one had come forward for this. **Patricia** to offer EATA herself as the contact delegate if they will accept a SKYPE contact rather than face to face attendance.

There being no other business, the Chair closed the meeting at 9.52am.

**ENDS**