

STAA COMMITTEE MEETING 97

MINUTES

Friday the 20th of March 2023

17.30-19.00 Zoom

Chair: Lisa Paul

Minutes: Lisa Paul

Attending:

Ali Moir (AM), Lisa Paul (LP), Ellie Douglas (ED), Dawn McFarlane (DmcF), Vicki McLellan (VMc)

Apologies:

Deborah McGill (DMcG), Lilian Kelly (LK), David Harford (DH).

1. Approval of Previous Meeting

Minutes of meeting 96 to be approved at next meeting, not been reviewed as yet by members.

2. Systems

No new developments

3. Spring Event – Eventbrite tickets/Zoom/Presenter communication/Mailchimp

Task for running of the day were discussed-

- LP will open the Zoom room at 9:30am for the committee and xxxx to gather and check in.

- ED will manage the waiting room letting attendees in just before 10 for starting at 10.

- For anyone with issues accessing the zoom link AM will support.

- LP will welcome everyone and introduce xxxx.

- xxxx has conveyed she is happy to manage breakout rooms, LP and ?DH can also support with this if needed.

- Survey monkey to be created by LP to be put in the zoom chat for attendees to complete.

- attendance certificates to be put in drop box- LP will update the certificate beforehand.

- Conference advert to be placed in the zoom chat. Promote Summer event- LP.

4. Summer Event

Discussed if there should be a lunch supplied. Agreed as this is a free event and if

advised beforehand, attendees would be ok with bringing their own lunch/purchasing in Perth. The venue is close to the local shops.

xxxx has provided a picture for the website advertisement of the event.

Running of the day:

Gather from 9:230 for a 10am start.

Lunch time can be confirmed with xxxx on the day.

4:00 finish with time for mingling until 4:30

4:30-5 clear up

-LP to send out a Mailchimp on Friday the 31st of March with details of running order, bring your own lunch and parking options

- This event will be moved to the website front page once the spring event after the Spring event on the 25th of March. DH.

5. **2023 Conference**

The event was advertised at Cumbria conference which has stimulated three enquires on workshop proposals- two have submitted.

Agreed that final date for submissions will be the 30th of June, committee will meet to review these within 10 days to confirm with workshop leaders asap following this. Around two weeks.

LP to notify those already submitted of the above timeline.

Proposals will be considered in how fully they address the conference theme.

6. **Treasurers Report**

Accounts shared with the committee.

Currently working on EATA membership fees being paid out of the accounts. Waiting on Eventbrite monies coming into the account.

7. **PHYSIS**

AM and ED will be meeting with Physis management team on the 31st of March. They will feedback to the committee before a final agreement is reached.

Committee agreed that the best way for ensuring we continue to offer a discount to the Physis community is per person. Rate offered will be £10 compared to general student rate of £15. This is still a significant discount per student.

Discount for the conference will be offered between £40 and £45 for STAA students which is the same rate offered when the last in person conference ran prior to Covid-19 pandemic. Cannot confirm this until all rates have been reviewed and compared against costs for running events.

Currently the corporate fee is £850 with no cap on numbers. Currently STAA only get around £2 per physis student for membership fees with the rest going to EATA fees.

AM concerned that physis not aware of the disparity in the split between EATA and STAA fees in current corporate rate paid to STAA.

8. **Date of Committee Meeting 99**

AM, LP, and DM discussed the benefits of meeting in person for the committees next meeting in May if possible. This would enable us to get to know each other more and explore roles/tasks to support newer members to identify where they could play a more part in the committee.

LP to propose the st 27th and Sunday the 28th of May as options initially. AM kindly offered the use of space at her home for us to come together. We can look at a bring and share lunch option.

Following a May meeting exploring roles and finalising summer event planning, we will meet in June/July to confirm details of the Conference event.

9. **AOB**

- **Email received from JF seeking support to a motion he plans to put forward at the EATA AGM in June: *Diversity Equity Inclusion and Equality*.** The committee empathised with the issues raised and need for consideration in the examination process for CTA candidates. STAA is not involved in examinations, there could be a risk of acting out with the charter of the organisation, this needs further exploration with DH who was a committee member when the organisation was first setup.
- LP to discuss this with DH and review STAA documents relating to purpose and aims.
- There does remain a concern that this matter would also need to be taken to the membership as STAA have not had any concerns raised from within the membership to support this.