

STAA COMMITTEE MEETING 95

MINUTES

Friday 17th February 2023

17.30-19.00 Zoom

Chair: Lisa Paul

Minutes: Lisa Paul

Attending:

Ali Moir (AM), Lisa Paul (LP), Ellie Douglas (ED), Dawn McFarlane (Dmcf).

Apologies:

Deborah McGill (DMcG), Lilian Kelly (LK), Vicki McLellan, David Harford (DH).

1. Approval of Previous Meeting

Minutes of meeting 94 approved by ED and LP.

2. Systems

DH has completed several updates to the website which is greatly appreciated.

Discussion of imagery suitable to use for each page of the website and for use with advertisement of events. Committee to review current images used and make suggestions to DH for each page.

A folder can be used in the drop box to store agreed images for use that meet copyright laws.

Zoom link to Eventbrite page has been created for the next event in March.

Discussed if we still need to have two Zoom accounts now that we will be returning to in person conference events. The conference is the only event multiple accounts were required.

3. Spring Event – Eventbrite tickets/Zoom/Presenter communication/Mailchimp

Event is now live on Eventbrite with 20 non member tickets available. Purchases are now coming in.

Presenter XXXX happy with use of zoom, does not foresee requiring support with using zoom on the day.

A reminder that committee members still need to register for the event via Eventbrite.

4. Summer Event

Venue confirmed. XXXXX as presenter confirmed. AM will request a bio, workshop summary and imagery, also if any tech is required from XXXX. To publicise the event after the Spring event has passed.

5. 2023 Conference

Discussion on what to include in a slide for the Cumbria conference. Discussed, as per

previous meeting, the theme with enough information for possible workshop proposals and save the date for attendees.

Committee agreed the "Subtle art of communication" as a title with sufficient narrative to convey the reconnection, belonging and coming together again as a community post covid whilst also continuing as a virtual community.

DMcF volunteered to put a slide together and LP will present this at the Cumbria conference next weekend- 25th Feb. DMcF will liaise with LP in slide creation.

6. Treasurers Report

No new updates this month.

7. EATA Meeting Feedback

LP summarised the EATA membership meeting held on the 21st of January. The meeting was attended by over 100 people from all several European countries. A number of people/membership groups voiced a request to withdraw the new handbook to complete a consultation process on proposed changes. Several voices requested a review of the proposal to limit the number of online training and supervision hours that a CTA candidate can count toward required hours. No agreements were reached by the end of the meeting.

LP to liaise with UKATA and other groups whom STAA sent a joint letter to EATA on feedback to the memberships.

8. PHYSIS

AM and ED will be meeting with Physis management team to discuss the corporate membership agreement currently in operation between the two organisations. They will feedback discussion content to the committee for agreement of any actions or outcomes from this.

9. Date of Committee Meeting 97

AM to circulate a Doodle Poll for a meeting prior to the Spring Event. Spring Event is on the 18th of March.

10. Review of Policies, Procedures and Role descriptions

Committee discussed the need for some clear processes and procedures to be carved out for members old and new to have a clear sense of how we work well together to minimise any potential gaps in processes.

One area to be addressed first is an understanding of how each member understands and uses the email account for managing actions needed and tracking these. LP to start a flow chart/process for the committee to review and agree on.

Further policies and procedures will be reviewed throughout the year. This will also complement a review and clarification of roles and responsibilities. Social media policy to be discussed at the next committee meeting.

11. Membership

DMcF is keen to support with the membership secretary role.

12. AOB

None.