

STAA Committee Meeting 46

Sunday 25 March 2018

09:00am

Via Skype

(answers to agenda items in **BOLD**)

Rotating Chair: Norma McKinnon

Attending: Norma McKinnon, Bob Hunter, Patricia Lyon (minutes)

Apologies: Fiona Cook, Lynn Esslemont, Magda Gamrat

1. Decision – Who will chair Meeting 48 (3 June 2018 – 90 minutes)– **Lynn Esslemont, minutes Magda Gamrat**
2. Approval of previous minutes -
 - a. Approve minutes of meeting 45 – Bob Hunter; seconded -Patricia Lyon
3. Council meeting dates
 - a. Date for meeting 49 agreed for **Sunday 29th July at 10am via Skype (90 minutes)**
4. Financial Report
 - a. Information - STAA Members may receive account details by contacting the Treasurer
 - b. Balances:
 - c. PAYPAL fees for Membership & EATA subscription
Info- Currently STAA absorbs the fee for EATA subscriptions.
Discussion – Do we want to continue doing this – **Discussion deferred for discussion with full council.**
5. Spring event –
 - a. Information – Learning from Event + Evaluation forms - **acknowledgement and thanks to council member Norma McKinnon for introducing idea of evaluation and for organizing the forms. Much learning was gleaned which will help decision making around future venues and format.**
 - b. Decision - Do we publish the Evaluation Form summary- **Yes, no reason not to, given how useful they have proved. Keeps transparency congruent.**

- c. Decision – Do we have discussions in future meetings? **-the council discussed this and felt it had provided a useful space to talk about wider issues affecting the Scottish TA community and to gain feedback on what the membership would like from the STAA. Agreed to factor in time for discussion in future events.**
- 6. Summer Event – **Feedback from Spring event was that venue raised some challenges around space and comfort. Feedback around moving the events round the country. Council will discuss this more going forward. Summer event in Glasgow and Bob suggested we might look at Perth as the venue for Spring 2018. Members would like to grow the conference.**
 - a. Info – Summer Event is scheduled for Saturday 18th August 2018.
 - b. Venue
 - 1) Information – Venue Booked - Update from Patricia – **Patricia confirmed venue and catering booked (lunch – soup and sandwiched; coffee/tea on arrival and at lunchtime)**
 - 2) **Non-members charge of £40 to remain for Summer event.**
 - c. Speaker
 - i. Information - Speakers - Theme/Titles – **Patricia to chase up speakers for Theme chosen, title and image.**
- 7. Conference –
 - a. Info - Saturday 17th November. Venue Booked. Theme “Transitions”
 - b. Speakers – **Bob to put call out for speakers via Mailchimp and Facebook. Norma suggested asking UKATA to put this on their Facebook page also.**
 - c. AGM subjects / Longer Discussion – **Deferred for full council.**
- 8. Possibility of Joint Conference with UKATA in April 2020
 - a. Information – This was raised in 2017. Recent email indicates UKATA are potentially interested in this and it will be discussed at the UKATA conference this year. – **concern raised by Patricia regarding the additional workload on our small committee. Norma suggested that it might be more a case of UKATA organize this and one or two of our council members sit on sub-committees of the organizing committee to give help for logistics. UKATA still to decide where it will be held and members discussed suggesting they might want to choose a city with a university and airport/ good train links.**

- b. Discussion - What input do we want to have to the UKATA decision and what info do we need to make our own decision?? – **Deferred -needs further discussion with full council.**

9. Change of Year End

- a. Update from – Patricia – **Deferred until conversation with accountant.**

10. STAA closed FB group

- a. Information – No comments received re new policy – **Council agreed to implement this policy given that there have been no comments from wider membership after request for feedback.**

11. Twitter

- a. Info – Need to be using Twitter – who is to lead on this? –
- b. Decision - **Deferred for full council input.**

12. Strokes

- a. Update from Lynne – **Norma updated council. Due to have Skype meeting with Lynne next week to agree on next additional content etc.**

13. EATA Affiliation

- a. Discussion - Whether to apply for EATA funding for events? – **Deferred.**
- b. Discussion – should we be getting info directly from EATA - **Deferred**
- c. EATA Complaints Procedure?
 - 1. Information – Feedback from Spring Event – **Attendees had good discussion around not want to introduce bureaucracy and to maintain STAA as networking and event provider. There are pros and cons which require further discussion.**
 - 2. Update – Email from Robin Hobbs – **Bob to have chat with Robin Hobbs re clarifying what other memberships counsellors and therapists require to have to be member of EATA and what other organisations need to have in place for the individuals to qualify for EATA membership.**

14. Liason with other bodies

- a. UKATA –

Information – Positive Email received from UKATA.- **UKATA very keen for an STAA member to join their council asap. Bob clarified that in general council met in South East England venue twice per**

year with skype meetings in between. Bob will speak to Pietro and Sheila for some background information as both these people have been historically involved with UKATA and know more about how they run and time commitments involved.

- i.
 - ii. Discussion - How to proceed – **Deferred for full STAA council.**
- b. UKCP, BACP, COSCA –
- i. Information - Carried over from Meeting 44
 - ii. Discussion - Do we wish to liase with these organisations?? - **Deferred**
 - iii. New BACP policy on advertising unpaid posts for fully qualified therapists - **Deferred**
 - iv. Information – Carried over from Meeting 44. BACP are implementing a policy of not advertising unpaid posts that require qualified counsellors. – **a short discussion was held but item deferred for full council present.**
 - v. Discussion – Does STAA wish to join other organisations in lobbying for this in Scotland? - **deferred**

15. Organisational Membership.

- a. Information – Agreed to have £10 organisational membership
- b. Discussion – How to proceed with this – **Agreed that fellow TA organisations be contacted by email with information and fee added to Membership paypal page. Organisations will get Strokes and information about our events. Council agreed that it would provide communication with organisations and this might provide names to our pool of speakers for events.**

16. Committee Policies & Procedures

- a. Information – Discussion at meeting 45 resulted in a decision to write down the procedures of the committee to ensure that new members know what to do.
- b. Update - Bob – **Bob confirmed the writing of this document is well under way.**

17. Publishing Memorandum & Articles documents of STAA on Website

- a. Information – These founding documents state how the STAA is to be run. It is difficult for the membership to know how to hold the committee to account without access to these documents.

- b. Discussion -
- c. Decision – Do we put these documents on the website. – **Agreed by council that this will go ahead. This will maintain transparency and congruence.**

18. Increase length of Skype meetings to 90 minutes

- a. Information – It appears 60 minute meetings tend to run over. Increasing to 90 minutes may get through the agenda. – **Agreed. We can always stop short of this if we get through Agenda early.**
- b. Decision – Try this for meeting 47 – **today’s meeting was 90 minutes and proved useful to get through extra items.**

Any other business – none

Next meeting via Skype 3 June 10am

Norma closed meeting at 10:36